



## British Science Week Kick Start Grants for Schools 2017

British Science Week (BSW) is coordinated by the British Science Association and funded by the Department for Business, Energy & Industrial Strategy (BEIS).

BEIS are providing funds for schools in challenging circumstances to organise their own science and engineering events during British Science Week.

### Which grant should you apply for and what type of event/activity could you run?

There are two types of grant:

1. **Kick Start grant:** A grant of up to **£300** for your school to run an activity during BSW
2. **Kick Start More grant:** A grant of up to **£700** for your school to host a science event or activity which involves your students and the local community. The community can comprise of families/carers, members of local community groups, local businesses and local press.

The type of activity you run is up to you and depends on your own priorities and the resources at your disposal.

**Activity ideas** can include:

- activities from our [activity packs](#) during lesson time/assembly/lunch time/after school
- presentations from invited speakers on science and/or engineering topics – see our advice on [finding a presenter](#)
- field trips to local science centres, museums or university science departments.
- student led interactive displays, demonstrations or investigations for parents or other schools
- busking displays run by students in public venues, such as a supermarket, park or high street
- fetes or family days
- mini festivals or science fairs

## What are the selection criteria?

The aim of the BSW Kick Start Fund is to widen access to science, engineering, technology and maths activities for schools in challenging circumstances.

For both grants, eligible schools **must fulfil one or more of the following criteria:**

- have a high proportion (over 30%) of pupils eligible for pupil premium, early years pupil premium or equivalent
  - have a high proportion of pupils (over 30%) who are from Black, Asian or Minority Ethnic (BAME) backgrounds
  - be a small school based in a remote and rural location♦.
- ♦ Remote and rural schools are considered to be a settlement of less than 10,000 people with a drive time of over 30 minutes to a settlement of 10,000 or more.

The fund is open to schools in the UK (including special schools, early years education providers and pupil referral units)

## Our priorities

We will prioritise applications that demonstrate a fit with the British Science Association's vision of making science a fundamental part of culture. This could mean that your event:

- is embedded in your local community
- supports the idea that science is more than just a subject in school, by showcasing science's role in everyday life or challenging the idea that science is separate from culture
- is cross-curricular and involves teachers, professionals or organisations from outside science
- improves understanding of the range of careers studying STEM subjects can lead to
- encourages ongoing or cyclical activity e.g. by launching a STEM club to do CREST Star or CREST Awards
- reaches students and/or members of the local community who do not usually participate in science events

## What can the grant money be spent on?

Grant money can be used for CREST Awards entry fees, consumables, equipment, field trips, speakers, presenters, outreach shows or other costs of activities or events celebrating BSW.

Grant money **cannot be spent** on large competition prizes, large non-consumable equipment (e.g. microscopes or computers), on-going salary costs, costs that are already covered by other funding, general running costs and overheads that are paid for by other income. The majority of the grant cannot be spent on refreshments.

## What will we ask for in your application?

You will be asked to provide the following information in your application:

- a general description of the event (300 words maximum)

- a description of your event objectives, including the audiences your event will target and how you will ensure their engagement (300 words maximum)
- a rough outline (ideally in bullet points) of costs associated with the event and how the grant money will be used
- details of the bank account into which the grant will be paid (school account or local authority account), including the **account name, number and sort code**. If Local Authority account, you will also need your school reference number.

Financial information is stored on a secure server and will only be used to pay successful grant applicants. Unused details will be deleted. Providing your account details at this stage allows us to pay successful grant applicants immediately, making it easier to organise events.

**Please note:** If the bank details supplied in your application are incorrect, this will significantly delay the payment of your grant and may result in the grant being withdrawn. Please ensure that you have the correct bank details for your school or local authority before applying.

## Deadlines and payments

The deadline for applications is 5pm on **Monday 21 November 2016**.

Applicants will be notified of the outcome of their application by email in December 2016. If successful, payment of the grant will be made directly into the nominated bank account. Payments will be made in December 2016.

If you wish to start planning your event in advance of knowing the outcome of your application and require funding to do this, please note that the British Science Association is not liable for any lost deposits or payments if your grant application is unsuccessful.

## Conditions of the grant

When applying for the Kick Start grant, you are asked to agree to the following conditions:

- The event must fall within British Science Week, 10-19 March 2017
- You must complete a short feedback form (provided by the BSA) after BSW
- The event must be STEM (science, technology, engineering or mathematics) related
- BSW, BEIS and the British Science Association should be correctly acknowledged in any press releases sent out
- The [BSW logo](#) must be used on any marketing materials produced, either in print or online.

**If for whatever reason you are not able to run an event within British Science Week 2017, the grant money will have to be returned to the British Science Association.**

**If the feedback forms are not completed or if your event differs greatly to the event specified in your application, the British Science Association reserves the right to ask for the funding to be returned.**

For these reasons, please ensure you have contingency plans in case of illness or unforeseen circumstances.

## How to apply

All applications must be made online via the [BSW event registration form](#).

Please note, **you do not need all the final details of your event** (e.g., exact date and time) – please just provide your best estimate of your event details.

When completing the application form please ensure that all email addresses, telephone numbers and bank details given are correct. Any mistakes in these will delay payment of the grant. As we will communicate with you primarily by email, please ensure you give an email address that is checked regularly by the person who applies for the grant.

If you have any questions regarding the application procedure or any aspect of the BSW Kick Start Fund, please email [bsw@britishscienceassociation.org](mailto:bsw@britishscienceassociation.org).

British Science Week is run by the British Science Association (BSA)

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The BSA is a registered charity: 212479 (and SC039236).